

ANNUAL REPORT 2018/2019

A report on the activities and spending of the City
of Bardstovn for FY18-19 (7/1/18 - 6/30/19)



CONTENTS

- Mayor's Office | 1
- Administration | 1
- About the Council | 2
- Historic Preservation | 3
- Water | 4
- Police | 5
- Fire | 6
- Major Improvements | 7
- Electric | 9
- Parks & Recreation | 10
- Cable TV & Internet | 11
- Financial Report | 13

MAYOR'S OFFICE



J. RICHARD HEATON
Mayor of Bardstown

We are pleased to present you with our Annual Report that covers Fiscal Year 2018-2019 for the City of Bardstown.

The intent of this report is to provide our citizens and business owners with information on how the tax revenue and user fees were used in the past fiscal year. In this publication you will see reports on the operations of our various departments. These reports will include major capital projects and their status, programs and events, and budget information. Our goal is to be as transparent as possible to the people we serve in the use of their tax dollars and revenue generated from the City's operations of the Combined Utility Funds. Please reach out to the department heads should you have any questions after reading this report.

ABOUT THE COUNCIL

Our mission is to represent the 13,000 citizens living in the City of Bardstown. Together, under the leadership of Mayor J. Richard Heaton, we form the Bardstown City Council—the voice of the people of Bardstown.

We write and pass laws that relate to nearly every aspect of city life. We hold 24-36 meetings each year to examine and vote on pressing issues affecting Bardstonians.

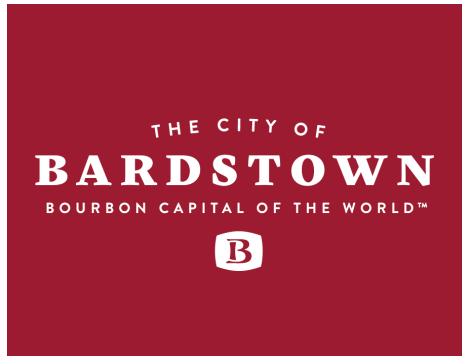
Creating laws and addressing issues are two of our chief responsibilities. We also negotiate and pass our city's municipal budget. Through this process, we work diligently to make sure public funds are used fairly and reach each one of our neighborhoods. The growth and development of our city is key

to Bardstown's success. This is why we also make decisions on the way utility services are expanded and improved.

We also focus on the needs of our local constituents. We respond to residents' personal concerns and to issues affecting our local community. From Henrytown to the Historic District and from Salem Hills to Maple Hill and Edgewood, we advocate for our constituents and work with them to solve problems.

The City Council spent approx. 1,720 minutes in session last year. They passed or amended 17 ordinances.

ADMINISTRATION DEPARTMENT



Groundskeeping

We devote a lot of time and effort to keeping our city clean and beautiful. This includes trash pickup, weed trimming, watering flowers, and landscaping.

Along with the electric department, our two groundskeepers are also responsible for putting up our beautiful Christmas decorations and 24 ft. tree.



Christmas Downtown

Our groundskeepers start preparation for the holiday season in October. Last year, they checked or replaced:

- 5,625 bulbs on 75 Christmas stars
- 5,000 bulbs on our Court Square tree
- 50 bulbs on each wreath and snowflake



New Branding

Last fall, we adopted a new logo. We chose the color scarlet to represent our city because it is warm, vibrant, and distinguished. The color reminds us of our historic brick buildings, our beautiful trees in fall, and the warm color of bourbon.

BARDSTOWN CITY COUNCIL



ATTEND A COUNCIL MEETING

Council Chambers (Xavier Dr.)

1st, 2nd and 4th Tuesdays

6:00 pm

Anyone who wants to attend

Get involved in your community by attending a City Council meeting. All regular meetings are open to anyone who would like to attend.

GET IN TOUCH WITH YOUR COUNCIL

Joe Buckman
councilmanbuckman@bardstowncable.net
(502) 249-1099

David Dones
councilmandones@bardstowncable.net
(502) 827-1972

Betty Hart
councilmanhart@bardstowncable.net
(502) 507-3052

Franklin Hibbs IV
councilmanhibbs@bardstowncable.net
(502) 249-0763

Bill Sheckles
councilmansheckles@bardstowncable.net
(502) 507-1160

Roland E. Williams
councilmanwilliams@bardstowncable.net
(502) 510-1101

HISTORIC PRESERVATION

It's been a big year for historic preservation in Bardstown. Certificate of Appropriateness applications have doubled since last year. That means many more people and businesses are moving to our beautiful Historic District. We have been working with these people to make sure Bardstown stays the most beautiful small town in America. We have also offered new ways to engage and educate the public. This includes free preservation workshops and new digital tours of downtown. We hope these exciting new projects will allow the history of our town to come alive through the buildings and stories of our community.



Preservation Workshops

We offered two free preservation workshops this year: *If This House Could Talk* by Author and Historian Dixie Hibbs, and *Cemetery Conservation* by nationally-known Cemetery Preservationist Jason Church.



Youth Preservationist Award

Preservation Coordinator RaShae Jennings was given the prestigious Youth Preservationist Award by the Kentucky Main Street Program for her work in the Bardstown Historic District.



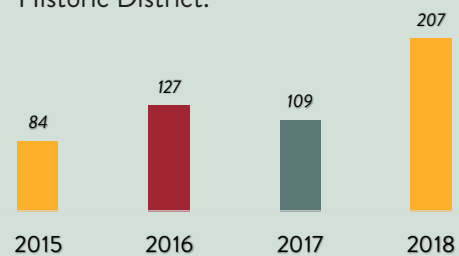
Digital Walking Tours

A new digital walking tour is slated to launch this fall. It centers around the history of bourbon production in Bardstown and Nelson County.



Certificates of Appropriateness

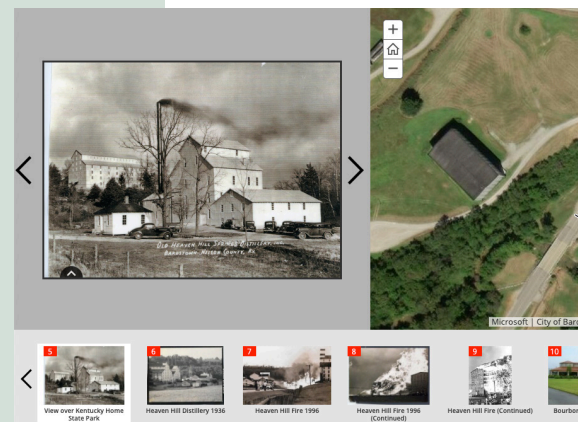
The Historic Review Board processed a record number of requests for renovations and remodeling of historic properties in the Historic District.



Certificate of Appropriateness Applications Processed



The cemetery conservation workshop was attended by people from six different states - Kentucky, Alabama, North Carolina, Tennessee, Ohio, and South Carolina.



An image from the new digital walking tour *Whiskey Walks and Bourbon Talks*. Check it out at www.bardstowndigitalwalkingtours.com

WATER DEPARTMENT



Last December, we started using chloramine to treat our drinking water. Chloramine is a long-lasting disinfectant used by many cities, including Louisville and Lexington. It is effective, affordable, and safe. It lowers potential risk from disinfection byproducts in tap water. All Bardstown water customers now have tap water treated with chloramine.

The change to chloramine means:

- Less disinfection byproducts in your tap water
- The City saves money on treatment chemicals
- Less chlorine taste and odor in your tap water

PUBLIC WORKS DEPARTMENT

Our public works crews respond to citizen requests for repairs and maintenance to our utility services, special services, and streets, as well as new construction needs.



1,081
CONSTRUCTION SITE INSPECTIONS



212
STREET & SEWER WORK ORDERS



148
LAND DISTURBANCE PERMITS



1,149
UTILITY LOCATE REQUESTS



610
WATER WORK ORDERS



2,034
TREE LIMB/BULKY ITEM PICKUPS

What is a Disinfection Byproduct?

Any chemical used to treat drinking water creates byproducts. These tiny amounts of chemicals left behind from the treatment process are normal and not usually harmful. However, some disinfection byproducts are harmful with long-term exposure. We measure the amount of byproduct in parts per billion. One part per billion is less than a teaspoon of chemical in an Olympic-size swimming pool.

For a full report on our drinking water quality visit: cityofbardstown.org/waterquality



CHIEF WATER PLANT OPERATOR DON WILSON SHOWS OFF THE NEW CHEMICAL TANKS

POLICE DEPARTMENT

The mission of the Bardstown Police Department is to provide professional services to all people of the community with integrity, courage and honor. We will improve the quality of life for all citizens while maintaining respect for individual rights and human dignity.

The Bardstown Police Department continues to attract high-level talent and experience. **We are fully staffed to our authorized strength of 28 police officers.** We strive to improve community relations by being visible in the public and promoting positive interactions and inclusion. This helps break down communication barriers and allows for open and honest dialogue.

COMMUNITY OUTREACH

Some of the community partners and outreach programs we were involved with last year:

- School Resource Officer
- Bike Patrol
- Coffee With a Cop
- Job Fairs
- Red Cross Blood Drive
- PATH Anti-drug Coalition
- Christmas Outreach with Domestic Violence Shelters
- Jason Ellis Memorial National Night Out
- Trunk-or-Treat
- And many others...



Coffee With a Cop



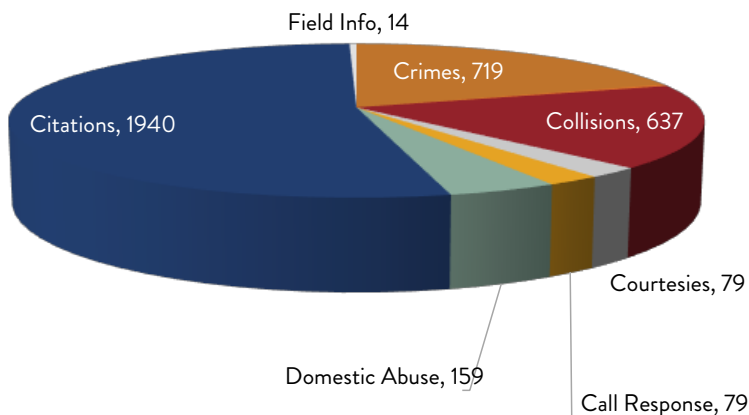
School Resource Officer Andrew Riley and Bike Patrol Officer Hugh Hall

11,345

TOTAL RUNS BY THE BARDSTOWN POLICE DEPARTMENT LAST YEAR

AGENCY REPORTING ACTIVITY

This chart shows a breakdown of all crime and incident reports filed by the Bardstown Police Department from July 1st 2018 - June 30th 2019. To read a full report, visit cityofbardstown.org/policereport.



FIRE DEPARTMENT



Bardstown Fire Platoon 1 responds to a car fire at Patriot Drive.

Bardstown Elementary students meet Oreo



Several big things happened in 2018-2019 for us. The City purchased a 7.5 acer lot that will become the new fire department headquarters. We held our first recruit class and graduated 12 men and women who are now volunteers for us. We increased the number of firefighters on a truck from 4 to 6 without an increase in the budget. **We adopted Oreo who is our mascot now.**

Follow Oreo on social media @OreoBardstownFireDog

In Fiscal Year 2018 - 2019, we made a total of 1,631 runs. A few of the bigger ones were the warehouse collapse at Barton's, Anhydrous Ammonia leak at NPR, and the arson fire at First South Credit. That case is being worked and an arrest is coming soon.

Not only do our firefighters train hundreds of hours a year in firefighting, water rescue, rope rescue and trench rescue, but now we are teaching classes to the public in CPR and fire extinguisher use.

12
NEW VOLUNTEERS

1,631
FIRE AND MEDICAL RUNS

1:46
AVERAGE TURNOUT TIME

FIRE DEPT. TRAINING TOPICS
Firefighting
Water Rescue
Rope Rescue
Trench Rescue
Medical Emergency

OREO HAS VISITED
12 Schools and Daycares
2 Children's Hospitals
2 Nursing Homes
4 TV Shows
State Fire Booth, State Fair



MAJOR IMPROVEMENTS

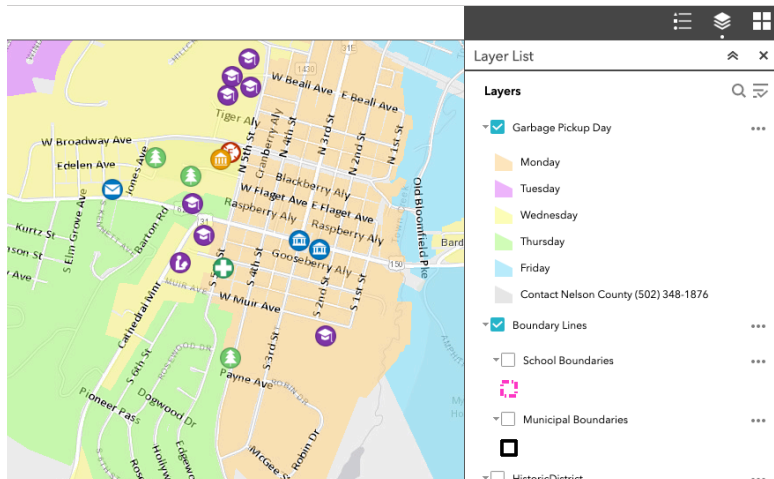


This year we've made improvements to our water, sewer, and electric systems. We also purchased land and started renovations on a new fire station. We improved our road surfaces, and introduced new features at our parks and City Pool.

This map shows just some of the ways we improved our infrastructure and utility services over the past year. We also wanted to share information about our services online. That's why we created the interactive citizen map. It shows utility providers, garbage pickup, school districts, parks, police and fire stations, schools, libraries, and more. Access the map at cityofbardstown.org/citizenmap.

1.5
MILLION
dollars estimated to renovate the new fire station

120
THOUSAND
dollars spent for Community Park renovations



INTERACTIVE CITIZEN MAP



1 Fairgrounds/31E Tank Repair
We repaired, cleaned and painted the tank to reflect the City's new logo and brand colors. \$374,000

2 Sewer Replacement
We replaced the sewer main along Mockingbird Lane due to aging and damaged pipes. \$364,553

3 Community Park
We improved access to the Bardstown Community Park with a new pavilion, paved parking, restrooms, basketball court, and water fountain. \$120,000

4 New Fire Station
We purchased a building and land to house an additional fire station. This will help with faster fire and medical emergency responses. \$900,000

5 Resurfacing City Streets
We put new blacktop on 31,570 linear ft. of city streets this year. That is 6,220 tons of asphalt. \$550,000

6 Electric Conversion
In preparation for converting from 4 kV to 12 kV, we changed out 30 poles and 40 transformers in the Edgewood subdivision and in Rogan's Trailer Park.

7 Water Treatment Plant Upgrades
We made renovations to change our disinfection chemical from chlorine to longer-lasting chloramine. We repaired, cleaned, and painted the Filter 1 Unit. \$1,212,500.

17
PERCENT
of the over \$5.5 million water department budget went towards capital improvements

ELECTRIC DEPARTMENT

ICE STORM 2018



ICE STORM

On November 14, 2018 at approximately 11:00 PM the electric department received the first call reporting an electric outage. The on-call lineman responded and discovered a frozen tree limb had caused the outage. That was the first in what would become the worst ice storm to the electric system since 2009. As the night went on and the ice continued to fall, outages came rolling

“I remember driving from Virginia Ave heading south on Louisville Rd and seeing flashes of green across the sky and knowing it was going to be a long night.”

- City Electric Engineer Eric Richter

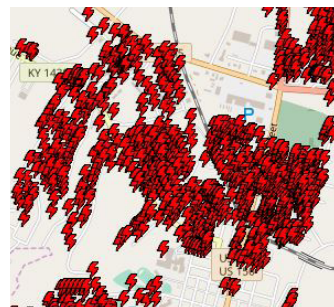
of the outage approximately 2,300 customers were out which is shown in the “system outage” picture. With the help of members of the cable TV/Internet department and contractors, power was restored to all customers by around 8 PM on November 15th.

CONVERSION

With two-thirds of the electric system currently at 12 kV, the decision was made to convert the remaining parts of the system from 4 kV to 12 kV. This is not only safer for the electric crew, but it also is more efficient for the system to operate at the higher voltage. The first areas of focus have been the Edgewood subdivision and the surrounding areas due to the Barton substation conversion. Work has also been done in and around the Bourbon Downs area off of Flamingo Dr and Rogan’s Trailer Park. In order to convert the voltage, transformers must be able to operate on both voltages. Those that cannot have been changed out. A total of 40 deteriorating poles have been changed out.



INSTALLING CONDUIT AT OUR “BARTON” SUBSTATION



SYSTEM OUTAGE 2018

in across the system. City Electrical Engineer Eric Richter said, “I remember driving from Virginia Ave heading south on Louisville Rd and seeing flashes of green across the sky and knowing it was going to be a long night.” At the height

SUBSTATION

The City of Bardstovn Electric Department is upgrading its “Barton” substation located across from Barton Distillery on Cathedral Manor. This upgrade includes all new wiring and switches as well as new and smarter breakers.



INSTALLING NEW BREAKERS AT “BARTON” SUBSTATION

40
TRANSFORMERS
— and —
30
UTILITY POLES
replaced so far during our electric conversion.

PARKS AND RECREATION



After a very busy year, the Parks and Recreation Department has made many strides toward improving the quality of life for the citizens of Bardstovn. Starting off the year, new and improved attractions include finishing up the Bardstovn Community Park renovation. We completed the new easily-accessible pavilion and sealed and striped the new full-size basketball court. At the Jones Avenue Park, we sealed and striped the newly renovated tennis courts. The courts have been staying busy with players enjoying the new posts, nets, and benches. The Recreation Center Gym has been updated with a new HVAC system. Now ballers can stay cool while burning up the court! The City Pool has also seen a new addition to its list of features. A 16 ft. climbing wall has been installed in the diving pool for those that want to live on the edge. We have made some changes to our programming by adding youth and adult kickball. The summer league has over 200 players. Our newer adult volleyball league has spring, summer, and fall leagues. The volleyball leagues had over 200 players this year as well. The basketball leagues had over 650 players. The leagues are for ages 4-9 and 12-adult. The City Pool programs have been busy this year. Adding an additional swimming

lesson session has allowed more people to learn to be safe in and around the water. About 350 people have learned to swim this year. The Waterobics program has been busting at the seams with over 75 participants. The 68 Bardstovn Barracuda Swim Team members have been making the other teams in the Kentucky Swim Association eat their bubbles. The public hours of the pool remain busy with around 7,000 people coming through the doors during the summer. Not counting the citizens enjoying the parks and the family and friends of participants, **we have interacted with well over 10,000 people this year.** We have received some exciting news this year with the selection of our

department to receive a \$25,000 grant for the beautification of our parks. The Crumb Rubber Grant through the State of Kentucky will allow for landscaping, new benches, and new picnic tables. More exciting news from the Bourbon City Mile — proceeds from the race will go towards purchasing a bridge needed to complete the nature trails at The Bardstovn Community Park. The bridge will hopefully be in place by this fall. Even more exciting news is that Nelson County Leadership will be putting their efforts towards building kiosks at the trail entrances to inform hikers of available pathways. They will also be making improvements to one of the trail parking areas. These much-needed amenities will be completed this fall.

PROGRAM PARTICIPATION



CABLE TV & INTERNET

FIBER TO THE HOME IS ONE OF OUR NEW PRIORITIES



Expansion and improving services have been the name of the game for Bardstown Cable TV & Internet over the past year.

We choose areas to expand into by weighing the cost to build with the number of potential customers. We also consider customer demand. We've expanded our plant to several areas in Nelson County in the past year. Our goal is to give every person in our community access to fast, dependable, and affordable Internet. Last year, we made improvements to our main facility, the headend. We reclaimed space taken up by analog channels to add more downstream modem channels. This results in faster, more reliable internet. We also made changes in the plant to split "service groups." This cuts down on internet traffic in congested areas. Our combined effort of using additional channels and splitting service groups provides more capacity to meet the continued demand for more internet bandwidth.

| | | | | |
|---|--|---|---|--|
| <p>7 Expansion projects worked on last year.</p> | <p>1 Fiber to the home pilot project</p> | <p>EXPANSION PROJECTS</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p>Solitude Rd Bryson Ct Plum Run Rd/Wilkerson Rd Millwood Estates Hardin Leslie Rd/Tewell Creek Rd Yates-Cooney Neck Rd Oak Trace Subdivision*</p> </td> <td style="vertical-align: top;"> <p>Mt Moriah Rd /Shady Ln* High Grove Rd* Franklin Rd** Dugan Ln** High Grove Rd**</p> </td> </tr> </table> <p style="font-size: small; text-align: right;">Regular text: completed last year *Under construction **Future project</p> | <p>Solitude Rd Bryson Ct Plum Run Rd/Wilkerson Rd Millwood Estates Hardin Leslie Rd/Tewell Creek Rd Yates-Cooney Neck Rd Oak Trace Subdivision*</p> | <p>Mt Moriah Rd /Shady Ln* High Grove Rd* Franklin Rd** Dugan Ln** High Grove Rd**</p> |
| <p>Solitude Rd Bryson Ct Plum Run Rd/Wilkerson Rd Millwood Estates Hardin Leslie Rd/Tewell Creek Rd Yates-Cooney Neck Rd Oak Trace Subdivision*</p> | <p>Mt Moriah Rd /Shady Ln* High Grove Rd* Franklin Rd** Dugan Ln** High Grove Rd**</p> | | | |
| <p>3 Expansion projects under construction.</p> | <p>3 Areas for future expansion.</p> | | | |

In addition to expansion projects and improving speed, commercial fiber connections have kept us busy. All the new distilleries and medical offices are getting direct fiber connections. We've connected some banks and new businesses with direct fiber as well. We've been working with Nelson County Schools to upgrade their 1G connection to 10G service using fiber. This will help them add more data-intensive services. Using fiber to make security cameras accessible to dispatch is one of their top priorities.

Last year, we decided to launch gigabit Internet service for residential customers. We are starting with a pilot project in the Springhill subdivision. We hope to eventually offer fiber service to all of our customers.



EXPANDING OUR SERVICES ACROSS NELSON COUNTY



It's all about connection.

The way we connect with our friends, family, and our entertainment is changing. That's why we are working towards introducing Internet-based protocol television (IPTV). This will allow subscribers to stream live TV to their phone, tablet, or other device.

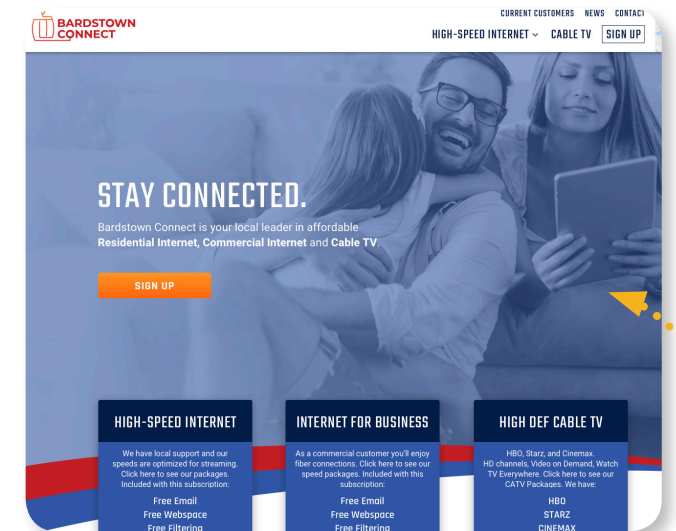
We're Changing Our Name...

Our new website and branding will showcase our commitment to connecting Bardstonians to each other and to the world.

This past year we've thought a lot about what our Internet and TV services offer to our customers. We also thought about what sets us apart. We are a government-owned utility. That means we are always looking to get the best deal for our citizens, not line our own pockets. We're chasing after the fastest connections for our customer. Fiber connections and free public Wi-Fi hotspots downtown are the first steps.

We know the way people watch TV is changing. We anticipate more and more TV content will be watched online rather than through traditional co-ax cable. As technology changes, the physical hardware of TV and Internet changes too. That's why we've decided to drop the "cable" from our name. In the end, it doesn't matter how your Internet or TV is delivered. It only matters that you have a fast, reliable connection.

To make doing business with us easier and faster, we've been developing a new website. It is slated to launch this fall.



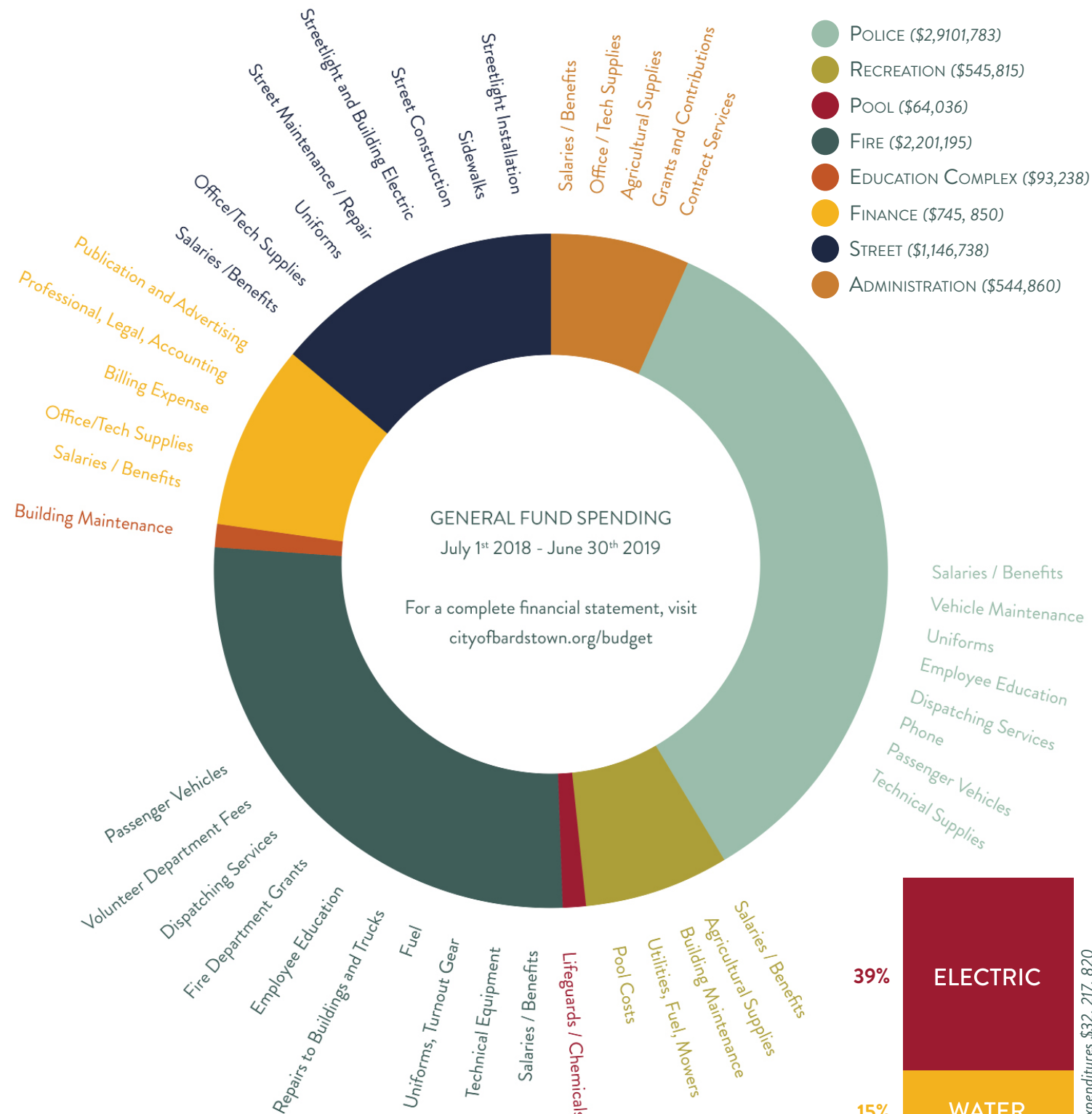
new website design!

**2X
FASTER**

We plan to double our Internet speeds this fall

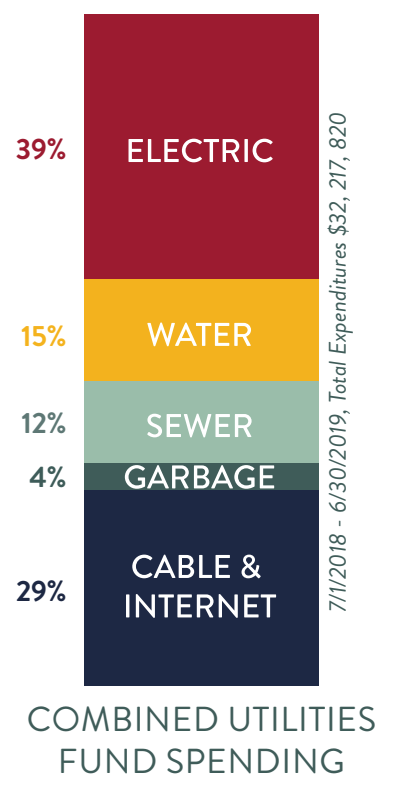


We're launching Hallmark Drama and the ACC Network in September



We have two major funds to pay for City expenses - the General Fund, and the Combined Utilities Fund. Taxes, fees, grants, and other funding goes in the General Fund. It's used for police, fire, recreation, streets, and administration. We use the Combined Utilities Fund for infrastructure and utility operations.

Your water, electric, Internet, and other utility payments go toward this fund. Every year, an outside agency audits our accounts. The official financial report will be the document they create, available by November. You can see all our financial statements and budgets online at cityofbardstown.org/budget



The City of Bardstown
220 N 5th St.
Bardstown, KY 40004
(502) 348-5947
cityofbardstown.org

This document is intended for personal and informal use only. This is not an official audited financial statement or budget. All City of Bardstown financial reports and annual budgets can be accessed online at cityofbardstown.org and hard copies are maintained in the office of the City Clerk. Requests for paper or digital copies will be honored in accordance with the Open Records Act, KRS 61.870 to KRS 61.884.

